Chapter 2

PARTICULARS OF ORGANISATIONS, FUNCTIONS AND DUTIES

THE ORGANISATION

Institute of Hotel Management Catering Technology & Applied Nutrition, Bhopal is a registered Society responsible for education and training in Hotel Management and Catering Technology under Ministry of Tourism, Government of India. The Institute regulates academics in the field of hospitality Education and Training.

The Institute performs a key role in creating a modern and model training system to meet the varied and changing manpower need for different segments of the hotel and catering industry. Activities of the IHM, Bhopal include formulation of different courses of study in the field of Food Management, Hotel Management and allied skills and crafts. The Institutes conducting courses prescribed by NCHMCT. The Institute promotes general advancement of hospitality management education and development of hotel management and catering technology education and training etc.

ROLE AND FUNCTIONS OF IHM, BHOPAL:

Aims and objectives of Institute of Hotel Management Catering Technology & Applied Nutrition, Bhopal are elaborated in its Memorandum of Association which among other things, mandates the Institute to effectively discharge functions such as:

a.   To conduct practical and theory classes for offered courses as per curriculum prepared by National Council for Hotel Management and Catering Technology.

b.   Co-operate with other authorities and bodies in such manner and for such purposes as may be necessary for giving effect to the objects of the Society;

b.   Promote general advancement of hospitality education, technical or otherwise, amongst members of and those connected with educational and professional interests of the hotel and catering industry.

c.   Do all other such lawful acts and things as may be necessary or incidental or conducive to the attainment of all or any of the objects of the Society;

d.   Acquire, hold and dispose of property in any manner whatsoever, subject to prior approval of the Central Government being obtained in the case of acquisition or disposal of immovable property;

e.   Deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its functions;

f.   Borrow and raise money with or without security or the security of any mortgage, hypothecation or pledge of the overall or any part of the immovable properties belonging to the Society or in any other manner whatsoever;

g.   Print, publish and exhibit magazines, periodicals, newspapers, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society;

h.   Receive grants-in-aid, donations, etc. from the Govt. and, if considered necessary, from other persons and utilize the grants etc. so received solely for furtherance of the objects of the Society and in accordance with any conditions therefore imposed by the Government;

i.   Create and maintain a fund to which shall be credited;

i) All moneys provided to the Society by Government of India and other Governments/ Institutions;

ii) All fee and other charges received by the Society;

iii) All moneys received by the Society by way of grants, gifts, donations bequests or transfers, and

iv) All moneys received by the Society in any other manner or from any other source.

v) Deposit all moneys into the fund created and maintain them in banks or invest them in such manner as the Society may decide;

j. Draw, make, accept endorse and discount cheques, notes or other negotiable instruments, and for these purposes sign execute and deliver such assurances/deeds as may be necessary;

k. Pay out of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the Society from time to time including all expenses incidental to the formation of the Society and management and administration of any of the foregoing objects including all rents, taxes, outgoings of salaries of the employees;

l. Carry out such other duties as may be imposed upon it by the Central Government from time to time.